



Government of Kerala
Information - Public Relations Department
Information Office
Kerala House, New Delhi - 110001
Tel/Fax: 011-23360349

No. 95/PR/2024/IOND

16/10/2024

URGENT QUOTATION NOTICE (2)

Sub:- Information Office, New Delhi-IITF-2024- Inviting Quotations for Event Management at Kerala Pavilion, Pragati Maidan-reg.
Ref:- Letter No. C1/125/2024/I-PR(1) dated 05/10/2024.

Sealed competitive quotations are invited from experienced event managers for the supply/operation and maintenance of various equipments/materials at Kerala Pavilion (248 sq m.) at Pragati Maidan, New Delhi in connection with the IITF-2024 to be held from 14th to 27th November 2024. The quotations should be submitted to the undersigned on or before **24/10/2024 at 3 pm** in the address given below. Quotations will be opened on the **same day (24/10/2024) at 3.30 pm** in the presence of the bidders present. Item wise rate for the supply and maintenance of each item may be quoted. *The bidder must have been enrolled in GST registration and the GST registration number to be mentioned.* The successful bidder should provide/supply the required equipments/materials for the specified period in connection with IITF-2024 at Kerala Pavilion, Pragati Maidan, New Delhi as and when demanded by the undersigned. The quotations received shall be evaluated by a committee constituted for the purpose and a final decision will be taken on the awarding of quotation accordingly. All or any of the quotation can be rejected by the undersigned/DPR without assigning any reason. Details of items are furnished below:-

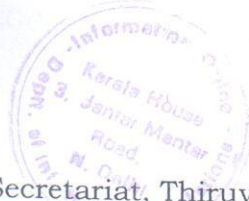
- (1) CCTV-4 No's with DVR and TV (rate per item)
- (2) Plasma TV32"-1
- (3) Carpet Rate per sq ft. (if required)
- (4) Security Metal Gate-1, 2HMD
- (5) Flower Decoration/Bouquets at the Pavilion.
 - i) Rate for flower decoration per day
 - ii) Rate per Bouquet
- (6) Tea & Coffee Machine (with powder), Water Cans & Dispenser (if required)
(Rate of Tea & Coffee per cup and rate per water can to be mentioned)
- (7) PA System-3 Speakers, Amplifier, DVD Player, Cordless Mike (if required)

- *Rate must be quoted mentioning the GST rate.*
- *Any additions to quantities of above items shall also be charged at the quoted rate.*
- *Standard flowers should be used for decoration & bouquets*

(contd.....)

Address

Information Officer
Information - Public Relations Department, Information Office,
Room No. 251, Kerala House, 3-Jantar Mantar Road, New Delhi - 110001



A handwritten signature in blue ink, appearing to be "John C.T.", written over a circular stamp.

Information Officer

JOHN C.T.

Information Officer

Ph. No. 804087

I&PRD, Govt. of Kerala
Kerala House, New Delhi

Copy to:-

Director, I-PRD, Government Secretariat, Thiruvananthapuram with C.P.
Chairperson/Members of Quotation Committee
Notice Board- Kerala House/ITPO, Pragati Maidan, New Delhi
Press Release/Website.