



Government of Kerala
Information Office
Information - Public Relations Department
Kerala House, New Delhi - 110001
Tel/Fax: 011-23360349

No. IOND/22/2023-IandPRD

21/10/2023

URGENT QUOTATION NOTICE (2)

Sub:-Information Office, New Delhi-IITF-2023- Inviting Quotations for Event Management at Kerala Pavilion, Pragati Maidan, New Delhi-reg.

Ref:- Letter No. C1/158/2023/I&PR dated 10/10/2023

Sealed competitive quotations are invited from experienced event managers for the supply/operation and maintenance of various equipments/materials at Kerala Pavilion (627 sq m.) at Pragati Maidan, New Delhi in connection with the IITF-2023 to be held from 14th to 27th November 2023. The quotations should be submitted to the undersigned on or before **30/10/2023 at 3 pm** in the address given below. Quotations will be opened on the **same day (30/10/2023) at 3.30 pm** in the presence of the bidders present. Item wise rate for the supply and maintenance of each item may be quoted. ***The bidder must have been enrolled in GST registration and the GST registration number to be mentioned.*** The successful bidder should provide/supply the required equipments/materials for the specified period in connection with IITF-2023 at Kerala Pavilion, Pragati Maidan, New Delhi as and when demanded by the undersigned. The quotations received shall be evaluated by a committee constituted for the purpose and a final decision will be taken on the awarding of quotation accordingly. All or any of the quotation can be rejected by the undersigned/DPR without assigning any reason. Details of items are furnished below:

(1) CCTV-4 nos. with DVR and TV (rate per item)

(2) Plasma TV32''-1

(3) Carpet Rate per sq ft

(4) Security Metal Gate-1, 2HMD

(5) Flower Decoration/Bouquets at the Pavilion and

Kerala Day at Open Air Theatre (if required). Rate for Flower Decoration per day, rate per Bouquet to be mentioned)

(6) Tea & Coffee Machine (with powder), Water Cans & Dispenser (if required)

(Rate of Tea/Coffee per cup and rate per water can to be mentioned)

(7) PA System-3 Speakers, Amplifier, DVD Player, Cordless Mike (if required)

- Rate must be quoted mentioning the GST rate
- Any additions to quantities of above items shall also be charged at the quoted rate.
- Standard flowers should be used in Bouquets.

(Cont...)

Address

Information Officer

Information Office, Information - Public Relations Department
Room No. 251, Kerala House, 3-Jantar Mantar Road, New Delhi – 110001


Information Officer

Sini K. Thomas
Information Officer
I&PRD, Govt. of Kerala
Kerala House, New Delhi

Copy to:-

Director, I-PRD, Government Secretariat, Thiruvananthapuram with CL.
Chairman/Members of Quotation Committee
Notice Board- Kerala House /Kerala Pavilion, ITPO, Pragati Maidan, New Delhi/
Press Release/Website.

